

AUDIT II
Energy Audit Management Procedures

Operating Agents Network Meeting
26-27 September 2002

InterCityHotel Wien
Mariahilfer Straße 122
A - 1070 Vienna

2nd Invitation

Dear energy audit expert,

This is the 2nd invitation to the first network meeting of energy audit operating agents (OAN). This workshop is organised in the frame of the AUDIT II project financed by the European Commission (DG TREN, SAVE II), taking place on 26-27 Sept 2002 in Vienna. Please find attached again the short introduction to the project and the adapted agenda.

We included again the details for **hotel** arrangements and would kindly like to ask you to book your room with the attached registration form directly at the hotel (**Attention:** rooms are pre-booked only until **6 Sept 2002**). Please notice that travel and hotel expenses have to be covered by the participants themselves.

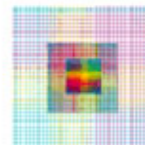
In order to increase the value of the meeting for the participants, we asked you in the first mailing to choose three out of five possible topics. As there was no clear ranking we decided to present all 5 topics (see agenda), however, dedicating more time to some issues. If you have any *specific questions* you would like to discuss at the meeting, please do inform us per email on beforehand so we can prepare the discussion. Of course you also can come up with any questions during the meeting.

All papers – finalised country reports, topic reports – are available on internet as pdf files: (<http://www.motiva.fi/english/English/Energy%20Audits/Audit%20II%20Project?PHPSESSID=12a73dcb3e205cfb02a11404aea30d5d>). We would kindly like to ask you to download all papers you are interested in. Topic reports that are not yet on the internet will be available at the meeting.

We are looking forward seeing you in Vienna!

Sincerely Yours
The Audit Project Team

MOTIVA (Finland, Co-ordinator)
ADEME (France)
ADENE (Portugal)
CRES (Greece)
IFE (Norway)
E.V.A. (Austria)



Introduction:

The AUDIT II study is a continuation to the SAVE II Programme project “Energy Audit Management Procedures”, which for the first time presented transparent information on energy audits in the EU Member States and Norway. The results were presented and discussed at the Conference “Energy Audit 1999”, 10-12 Oct. 1999 in Turku, Finland. <http://www.motiva.fi/english/English/Energy%20Audits/Audit%20I%20project%20and%20Audit%201999%20Conference>

The main objective of the ongoing AUDIT II study (also financed by the European Commission, SAVE II Programme) is to establish long-term and continuous European level co-operation in the area of energy auditing.

This aim will be met by:

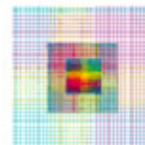
- up-dating the analysis of *Member State audit programmes*, with special emphasis on detailed information on the *replicable elements*
- analysing the essential *topics* in energy auditing (i.e. tools, training, models, implementing instruments, monitoring/evaluation)
- collecting the same information from the *Central and Eastern European Countries*, and
- exploring the possibilities for forming a European *network* of Programme Administrators and Operating Agents working with Energy audit programmes or programmes where energy audits are an important element.

The results of AUDIT II will be presented in a report introducing the national energy auditing activities and in a *guidebook* on “how to start up and develop an energy audit programme”.

From the national/regional energy audit expert’s point of view, the AUDIT II project will produce practical information on the present situation of energy auditing in Europe. The project will also establish a platform for national experts’ co-operation.

This expert workshop will investigate the possibilities for the above-mentioned network

<i>Participants:</i>	Persons from organisations responsible for Energy Audits in Europe (Industry/Buildings), i.e. operators, designers and administrators of energy audit programmes or programmes with energy audit elements on European/national/regional level
<i>The aim of the workshop is:</i>	<ul style="list-style-type: none">- to present the output of AUDIT II study,- to exchange information on energy audits,- to discuss and initiate an operation agents network
<i>Handouts:</i>	Input papers on topics are available on the internet: http://www.motiva.fi/english/English/Energy%20Audits/Audit%20II%20Project?PHPSSESSIONID=12a73dcb3e205cfb02a11404aea30d5d



Adapted Agenda

Thursday, 26 Sept 2002

Arrival Day

Invitation to Dinner: Meeting point at Hotel 20:00 (incl. Welcome Speech)

Address of restaurant will be announced before.

Friday, 27 Sept 2002

08:45 Registration, coffee, warm-up

09:00 Welcome / Introduction to the AUDIT II Study DG TREN / MOTIVA

9:15 – 12:30 **Topic Reports:** Presentation and Discussion

9:15 – 10:45: Part I

- Monitoring & evaluation IFE
- Training, authorisation, quality control MOTIVA

11:00 – 11:15 coffee break

11:00 – 12:30: Part II

- Audit models ADENE/CRES
- Implementing instruments E.V.A.
- Audit tools ADEME

12:30 – 13:30 midday break

13:30 The **Operating Agents Network** (OAN) IFE

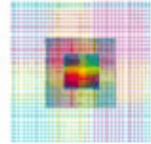
- a short introduction
- possible content and objectives of such a network

14:00 **Possibilities** for a future OAN ALL

- round table discussion

15:00 **Conclusions** MOTIVA

15:30 End of Meeting



Hotel reservation

Rooms have been pre-booked for the meeting at

InterCityHotel Wien
Mariahilfer Straße 122
A - 1070 Wien

Please book your hotel room directly through this organisation with the enclosed booking form. Your reservation will be confirmed by the hotel.

The hotel is very close (approximately 150 meters) to WESTBAHNHOF (one central train station), where the shuttle bus from the airport stops. At the airport the bus station is situated right in front of the arrival hall. Just use the left exit or follow the signs.

Departure times are: 5.30, 6.25, 7.25, 8.25, 8.55, 9.25, 9.55, 10.25, 10.55, 11.25, 11.55, 12.25, 12.55, 13.25, 13.55, 14.25, 14.55, 15.25, 15.55, 16.25, 16.55, 17.25, 17.55, 18.25, 18.55, 19.25, 20.25, 21.25, 22.25, 23.25, 0.10.

Bustickets are available on the bus. The bus fare is 5,80 Euro (one way) 10,90 (round trip). A taxi is quite expensive (about 36 Euro).

At Westbahnhof you have to cross the street which is called Gürtel. On the corner you will see a traditional Viennese cafe called Cafe Westend. Go left down Mariahilfer Straße. InterCityHotel is on the left side on the corner of the first crossing.

The hotel key is also valid as a ticket for the public transport (underground etc., not valid for the airport bus) but please ask at the reception for detailed information.